

DEMOCRATIC CALL FOR ELECTION
During the regular committee meeting of the
Henrico County Democratic Committee

Whereas it is the duty of the Henrico County Democratic Committee to issue the Call for Election for the purpose of electing the 2020-2022 vice-chair of Precinct Operations. Now, therefore, be it resolved that the Henrico County Democratic Committee hereby issues a Call for Election to convene at 7:30, doors open at 6:45, March 9, 2020 at The Board Meeting Room, 4301 East Parham Road, for the purpose of electing the 2020-2022 Vice Chair of Precinct Operation and breaking the standing tie from December 9, 2019. The election on December 9 ended in a tie, and both the Party Plan and the HCDC by-laws are silent on how to break a tie. Therefore, Robert's Rules is the governing document and they instruct the tie is broken by a revote. Only those who were properly elected as members of the HCDC on December 9, 2019 at the re-organization caucus may participate and vote in this election. To most replicate what Robert's requires, the election will be held in the same location as the one on the aforementioned date. The following provisions shall govern the election, to wit:

1. Notice Requirements

The Henrico County Democratic Committee shall cause to be published the time, date and location of the Election at least 7 days prior, but not more than 2 weeks before said election. All notices shall be published on the DPVA website and on the HCDC website.

2. The election shall be held at The Henrico County Board Room, 4301 East Parham Road at the regularly scheduled meeting. Doors will open at 6:45pm and doors will close at 7:30pm. All those in line to vote at 7:30 pm shall be allowed to vote. Anyone entering the line after that time may not fill out a participation form or vote. All registered voters in Henrico County, who are willing to sign the caucus participation form (see Appendix A), **AND** who were eligible to participate on December 9, 2019 when the voting ended in a tie, shall be allowed to participate. The candidate with the most votes at the close of the caucus shall be declared the Vice Chair of Precinct Operations.

2. Conduct of the Election

The clock on the wall in the board room or, if no clock exists, the cellphone of the chair of the Henrico County Democratic committee shall be the official clock of the election. The chair of the Henrico County Democratic Committee shall oversee the election. She will publicly announce the time at 7:30 pm. At 7:30pm, the chair shall note the last person in line to vote. No person who enters the line after 7:30pm (at the chair's designation) shall be allowed to vote. Individuals' names will be checked against the official roster from the re-organization caucus of December 9, 2019. Those persons only will receive a participation form which will be filled out and traded for a ballot.

Prior to the start of the caucus, the county committee chair shall appoint a Tellers' Committee to count the ballots. The Tellers Committee shall consist of one person designated by Frank Callahan, one person designated by Matt Banfield and two persons selected by the Chair. All participants in the caucus must fill out a participation form stating that they are registered voters in Henrico County and that they are Democrats.

3. Candidate Requirements

Matt Banfield and Frank Callahan are the **only** two persons eligible to run. Because this election is a continuation of the election that concluded in a tie on December 9, 2019 *and* they were the only two candidates properly prefiled for that election.

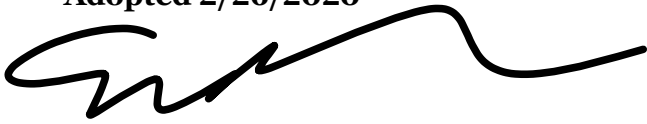
4. Affirmative Action

It shall be the duty of each committee officer and committee member to take all feasible steps to encourage broad participation from those eligible to vote in this election. Discrimination on the basis of race, sex, age, color, national origin, religion, ethnic identity or economic status in the delegate selection process is prohibited.

5. Call Distribution

It shall be the duty of the Henrico County Democratic Committee Chair to distribute a copy of the Call to Election to any and all individuals who are eligible to participate in this election. It shall further be the duty of the Henrico Democratic Committee Chair to cause this Call to election to be publicized through the news media of the County as is feasible.

Adopted 2/26/2020

A handwritten signature in black ink, appearing to read 'Lizzie Drucker Basch', with a long, sweeping horizontal stroke extending to the right.

Lizzie Drucker Basch, Chair HCDC

Henrico County Democratic Committee Participation Form

Each person intending to participate in the Henrico County Democratic Committee Vice Chair of Precinct Operations election must provide a written statement that he or she:

- a) Is a Democrat;
- b) Is a registered voter within the County of Henrico
- c) Believes in the principles of the Democratic Party; and
- d) Does not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing election.

I, the undersigned, having read the above provisions, hereby state that I am a Democrat, I am a registered voter in the district listed below, that I believe in the principles of the Democratic Party, and I do not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing election.

I further state that I joined the HCDC on December 9, 2019.

PLEASE PRINT:

NAME _____

ADDRESS _____ CITY _____

ZIP _____

MAILING ADDRESS (if different) _____

PHONE _____ (H) _____ (W) _____ (C)

E-MAIL _____

CONGRESSIONAL DISTRICT _____ Magisterial district _____

PRECINCT _____

Signature _____

Date 3/9/2020