



## Deputy Voter Protection Director

The right to vote is fundamental — it is the right that protects and expands all other rights. The Democratic Party of Virginia is seeking a Deputy Voter Protection Director to expand voting access and ensure that all eligible voters can cast a ballot and have that ballot count.

The Deputy Voter Protection Director is an experienced and energetic voting rights professional who will be the driving force for growing and maintaining the voter protection program.

As a Deputy Voter Protection Director, you will be responsible for assisting the Voter Protection Director in disseminating high quality voting information to the public and campaign teams, building and leveraging relationships with election officials and other stakeholders, and recruiting and deploying voter protection volunteers. At times, you will be asked to fulfill other tasks as needed, particularly to help other departments meet their goals. Specifically, the Deputy VPD will work across the region and state, identify voter protection and voter accessibility issues and identify strategies for implementing desired changes. The Deputy VPD will work with the Voter Protection Team providing technical assistance, organizing and facilitating its work, leading the Poll Observer Program, Virginia Voter Hotline and boilerrooms while providing training for staff, volunteers and activists in proper voter protection protocol.

### **Responsibilities:**

- Develop proactive strategies to expand access to voting, including through legislative tracking and advocacy, administrative action, and working with county and state election officials on election law reforms.
- Serve as a state resource on voting rights as well as triage and troubleshoot voting related issues across the state;
- Engage with stakeholders at the local, state, and national level on election administration matters;
- Recruit, train and work with volunteers to assist with voter protection programs;
- Work collaboratively with other departments;
- Perform other duties as assigned;

**Desired Skills:**

- Ability to work strategically and collaboratively with diverse groups and individuals;
- Creative, versatile, and action-oriented problem solver;
- Skilled project manager with an extraordinary attention to detail;
- Adept at using data to inform strategy development, monitor progress to goal, and report on and analyze outcomes; and
- Excellent written and oral communication skills with experience giving public presentations.

**Qualifications:**

- 1-2 cycles of organizing experience or a Juris Doctorate
- Extensive knowledge and experience with VAN/Votebuilder and Google suite required and knowledge of LBJ is strongly preferred
- Prior voter protection experience or at least 1-3 years of experience working on campaigns or related electoral issues. Experience interpreting laws, policies and procedures is a plus.
- Ability to thrive in a fast-paced organization and the ability to work evenings and weekends as needed.
- Knowledge of and experience working with national, state and local organizational stakeholders engaged in electoral strategies and programs.
- Strong commitment and passion in advancing the Democratic agenda, strengthening the Democratic Party, and winning elections.

**To apply, please complete the following form:** [here](#)

Please be sure to apply no later than **August 20, 2021** in order to be considered.

This is a full-time position with regular working hours of 50-60 hours per week, with additional hours as needed leading up to Election Day. Salary is set at \$5,000/month. Position will include medical, vision and dental insurance benefits at no cost to the employee. 401(k) benefits are available upon completion of service hour requirements. Generous Vacation and Sick Leave are available upon approval of your supervisor. This position is anticipated to end after Election Day. This position is not a bargaining unit position as defined by the agreement with IBEW Local 666.

*We are committed to diversity among our staff, and recognize that our continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. We are an equal opportunity employer and it is our policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, veteran status, gender identity or expression, ethnic identity or physical disability, or any other legally protected basis. We will not tolerate any unlawful discrimination and any such conduct is strictly prohibited.*