

Rules  
90<sup>th</sup> House of Delegates District  
Democratic Nominating Caucus

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1. The 90<sup>th</sup> House of Delegates Legislative District Committee (LDC) shall appoint persons to assist in the conduct of the caucus: 1) Arrangements, 2) Credentials, 3) Tellers, 4) Sergeants-at-arms.
2. The Chair of the LDC shall act as the permanent chair of the caucus. If the Chair cannot serve as Caucus Chair, the Chair of the Norfolk City Democratic Committee (NCDC) shall name a replacement from the 90<sup>th</sup> House of Delegates District. If no person is available from the 90<sup>th</sup> House of Delegates District, the Chair of the NCDC may serve as Chair or may name someone from outside the 90<sup>th</sup> House of Delegates District.
3. The caucus shall be conducted in accordance with the *Call to Caucus to Nominate a Democratic Candidate for the Virginia 90<sup>th</sup> House of Delegates District* and the Party Plan of the Democratic Party of Virginia (DPVA).
4. It is strongly suggested that all caucus participants, volunteers, observers, candidates, and other individuals shall wear a mask while participating in the caucus. This includes participants and drivers in vehicles.
5. There shall be no campaigning under the portico of Lake Taylor High School.
6. Each candidate will be allowed one representative to be their official representative and two observers to oversee the general conduct of the election. Only the official candidate representatives may move about; and that person cannot disrupt the conduct of the caucus. The official representative can speak only to the Caucus Chair. Each candidate will provide in writing to the LDC Chair the names of their official representative and their two observers.
7. Prior to the start of the caucus, the official candidate representatives of each candidate will observe that the ballot box is empty and will observe the sealing of the ballot box.
8. The caucus will begin at 10 AM and end promptly at 4 PM preceded by a five-minute warning. Persons in line at 4 PM waiting to complete a caucus participation form or to vote will be allowed to complete the form and/or vote. All times shall be synchronized with the Caucus Chair and the official candidate representatives, if present.
9. Candidates and supporters shall not campaign adjacent to the voting area (the portico at the front of Lake Taylor High School). Candidates may greet the participants who are in line but have not started the voting process. Candidates and observers shall not disrupt the conduct of the election.
10. Only those candidates who properly pre-filed will be recognized as such and included on the ballot.
11. Ballots will be prepared by the LDC Chair.
12. Every person who participates in the caucus must complete a participation form and sign a statement pledging that they are a Democrat and not a member of any other political party; does not intend to support any candidate who is opposed to the Democratic nominee in the upcoming 90<sup>th</sup> House of Delegates Special election; is not a member of any other political party; has not participated and will not participate in the nominating process of any other party for the 90<sup>th</sup> House of Delegates Special Election; and is registered to vote in the 90<sup>th</sup> House of Delegates District.

13. Each participant must submit identification approved by the Virginia Department of Elections (ELECT) and will be certified as a voter in the 90<sup>th</sup> House of Delegates District in the DPVA VAN voter database. If a voter cannot be certified in the VAN, they will be checked in the ELECT website. If a voter cannot be certified as eligible to vote in ELECT, they will not be allowed to vote. There will be no provisional ballots due to the time constraints of the Governor's writ.
14. A ballot will only be given to a participant in exchange for a properly certified caucus participation form.
15. Caucus participants will be instructed when they are given a ballot that they may vote for not more than one person. Ballots showing votes for more than one person will be declared invalid.
16. Caucus participants may vote for a candidate by placing an "X" in the box next to the appropriate name. Other clearly identifiable types of marks are acceptable.
17. Write- in votes will not be counted.
18. The Caucus Chair will provide reasonable accommodations to provide for full participation for any caucus participant who has a disability.
19. The Caucus Chair will announce at 4 PM that the caucus has ended. The last vehicle in line at 4 PM will be marked as being the last vehicle with caucus participants.
20. When the last ballot is put in the ballot box, the ballot entry slot will be sealed, and the top of the box signed by the official candidate representatives. The ballot box will be transported to IAFF Local 68 by the LDC Caucus Chair or his designee.
21. The count will commence when the Tellers, the Caucus Chair, and the official representation of each candidate have arrived at IAFF Local 68.
22. Only the Tellers, the Caucus Chair, and the official candidate representatives will be permitted in the room where the ballots are being counted.
23. Cell phones shall not be used in the counting room except by the LDC.
24. It will be the sole discretion of the Tellers Committee to determine the intent of the voter.
25. The candidate with the most votes cast shall be declared the winner. If there is a tie vote the ballots will be recounted. If a tie remains after the recounting, the election will be decided by a drawing of straws. The longest straw shall win.
26. All forms, ballots and other published material shall be approved by the Chair of the LDC.

Adopted by the 90<sup>th</sup> House of Delegates District Legislative District Committee

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Thomas P. Reel, Chair

\_\_\_\_\_November 28, 2020\_\_\_\_\_  
Date