

CALL TO CAUCUS TO REORGANIZE THE CHARLOTTESVILLE DEMOCRATIC COMMITTEE 2024-2025

The Charlottesville Democratic Committee ("Cville Dems") will hold an assembled caucus on Saturday, January 6, 2024, from 2:00pm-4:00pm at the Carver Recreation Center, 233 4th Street, NW, Charlottesville, VA 22902, for the sole purpose of electing precinct representatives and alternates to the 2024-2025 Charlottesville Democratic Committee, as authorized by the Charlottesville Democratic Committee Bylaws and the Democratic Party of Virginia Party Plan.

Notice Requirements

The Charlottesville Democratic Committee shall cause to be published the time, date and location of the caucus at least seven (7) days prior to the caucus. All notices shall be published on the Democratic Party of Virginia's website (www.vademocrats.org) as well as the website of the Charlottesville Democratic Committee (www.cvilledems.org), and a related press release shall be provided to all relevant newspapers of general circulation in the locality of Charlottesville.

Eligibility

Every Democrat who is a registered voter in the City of Charlottesville is urged to attend and participate. If an individual does not appear on the Registered Voter List, they will not be allowed to participate. Participants will also be required to sign a Caucus Participation Form stating that they:

- A. Are a Democrat;
- B. Are a registered voter within the City of Charlottesville, and indicating their voting precinct;
- C. Believe in the principles of the Democratic Party; and
- D. Do not intend to support any candidates opposed to a Democratic nominee in the next ensuing election.

Membership allocation

The elected membership of the Charlottesville Democratic Committee is allocated among the City's voting precincts, and the caucus participants from each precinct will elect their precinct's representatives. The number of positions within each precinct shall be as follows: Key Recreation, 16; Clark, 13; Carver, 8; Venable, 6; Jackson-Via, 13; Johnson, 9; Buford, 8; Charlottesville High School, 17; Walker, 10.

Conduct of the caucus

The doors to the caucus will open at 1:00pm and close at 2:00pm sharp. Upon the closing of the doors, only those participants who have registered or are in line to register will be permitted to participate.

The Chair of the Charlottesville Democratic Committee or his designee shall be the Temporary Chair of the Caucus and shall appoint a Temporary Secretary and such other Temporary Officers of the Caucus as is deemed appropriate. Until the adoption of Caucus Rules, the order of the caucus shall be determined by the Chair of the Caucus, subject to the approval of the caucus participants, Robert's Rules of Order, and the *Democratic Party of Virginia Party Plan*.

There is no charge to participate in the caucus. Annual dues are expected from those who are elected as precinct representatives or alternates (Bylaws Section 3.07). If payment of dues would cause hardship to a precinct representative or alternate, s/he may request a waiver from the Chair or Co-Chairs, once elected.

Determination of winners

In the event that fewer people stand as candidates for a precinct than the number of positions in that precinct, those candidates shall be declared the winners. If there are more candidates than positions within a precinct, the candidates will be elected by a plurality of the votes of the Democrats from that precinct who are present at the assembled caucus. Vacancies may be filled by the new committee at the first meeting following the election of Officers.

Commitment to diversity

It shall be the duty and goal of all members of the Charlottesville Democratic Committee to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

Officer Elections

Immediately following the adjournment of the assembled caucus, the newly formed Charlottesville Democratic Committee will meet for the sole purpose of electing the officers of the committee. All nominations will be made from the floor of the meeting (Bylaws Section 3.06).

Those interested in participating can contact the party for more information at cvilledemschair@gmail.com.

John McLaren, Chair
Charlottesville Democratic Committee