

CALL TO CAUCUS TO NOMINATE A DEMOCRATIC CANDIDATE

District 37

Virginia House of Delegates

May 19, 2025 from 7:00-7:30 pm

District 37 Democratic Nominating Committee will hold an unassembled caucus (firehouse primary) on Friday, May 19, 2025, at 7:00 pm at Pomegranate Event Center, 106 Stoney Battery Road, Troutville, Virginia, for the purpose of nominating a Democratic candidate for the Virginia House of Delegates for District 37.

I. Candidate Filing:

- Each person looking to become the Democratic nominee for District 37 of the Virginia House of Delegates shall submit a completed Declaration of Candidacy form.
- Paper forms can be mailed to the Botetourt County Democratic Committee Nominating Committee Chair, Kathryn Kerkerling, Box 712, Fincastle, VA 24090, no later than May 15, 2025, at 5 pm.
- Each form must bear the original signature of the candidate.
- For questions about the Caucus, to request any accommodation necessary to ensure full participation, or to file a Declaration of Candidacy, please contact Kathryn Kerkerling, Chair of the Botetourt County Democratic Committee, anytime at demsbotetourt@gmail.com.
- https://docs.google.com/document/d/1VaN6NUxP4M_0YhtERyB_sUXLHzVHjzfi

II. Qualification of Candidates:

The Declaration of Candidacy form, which the candidate must sign, will include a written declaration that the candidate:

- Is a Democrat and not a member of any other political party;
- Meets all requirements of state law to be placed on the ballot for the Virginia House of Delegates;
- Is eligible to be the District 37 Virginia House of Delegate under the laws of the Commonwealth of Virginia;
- Does not intend to support, endorse, or assist any candidate who is opposed to the Democratic nominee in this Election;
- Will not participate in the nominating process of any other political party for District 37, Virginia House of Delegates
- Agrees to abide by the Caucus Rules, the Virginia Democratic Party Plan, and all laws applicable to this nominating process.

III. Notice:

The District 37 Nominating Committee shall provide notice of this caucus in the following manner:

- By placement of a Call to Caucus notice including the caucus date, time, and location, on the websites of the Democratic Party of Virginia, the Democratic Committee websites in District 37 which includes Botetourt County, Rockbridge County, Craig County, Alleghany County, cities of Covington, Clifton Forge and Lexington.
- Through press releases provided to all relevant newspapers of general circulation in District 37
- Through other reasonable means that will disseminate information about the caucus to registered voters in District 37.
- In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

IV. Participation:

Every Democrat who is a registered voter in Virginia District 37 is urged to attend and participate in the Call to Caucus. Each participant must sign a written declaration the he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in this election;
- Has not participated in and will not participate in the nominating process of any other party for the positions listed above; and
- Is registered to vote in the District 37.

V. Conduct of Caucus

Voting will begin at 7:00 pm and close at 7:30 pm on May19, 2025. Those in line at the close of voting will be permitted to vote.

The Chair of Botetourt County Democratic committee, or his or her designee, shall be the Chair of the Caucus and shall appoint a Secretary and such other Officers of the Caucus as is deemed appropriate. The Botetourt County Democratic Committee will prepare the Rules for the Caucus

VI. Determination of Nominee:

If more than one candidate files for the Democratic nominee for District 37 by the deadline, the candidates will be listed alphabetically on the ballot and will be elected by a plurality of the votes of the unassembled caucus.

If only one person files properly to be a candidate for the Democratic nomination for the District 37 House of Delegates by the filing deadline, the Botetourt County Democratic Nominating Committee Chair may cancel the caucus and declare that person the nominee. If the properly nominated candidate withdraws or dies, or if the caucus is unable or does not occur in the times and dates specified, the Botetourt County Democratic Nominating Committee Chair may, at an agreed upon date and time, convene the District 37 Democratic Nominating Committee to consider the nomination of a qualified candidate who may become the Democratic nominee upon first filing with the Chair a Declaration of Candidacy form.

VII. Waivers:

The District 37 Democratic Nominating Committee shall seek appropriate waivers from the Democratic Party of Virginia (DPVA) regarding expediting the time frames required by the Party Plan, if necessary.

ADOPTED: May 1, 2025
Date

Kathryn Kerkering
Chair District 37 Democratic Nominating Committee